**EL DORADO COUNTY FIRE PROTECTION DISTRICT**

**BOARD MEETING**

**January 16, 2025**

12:00 Closed Session

1:00 P.M. Open Session

Join Zoom Meeting

<https://us02web.zoom.us/j/81170186462>

Meeting ID: 811 7018 6462

One tap mobile

1(669)444-9171

**Fire Chief, Tim Cordero**

**12:00 P.M. OPEN SESSION**

**PUBLIC COMMENT:**

Any person wishing to address the Board on any item on the closed session portion of the agenda may do so at this time.

**12:05 P.M. CLOSED SESSION**

1. Closed session pursuant to Government Code Section 54957(b)(1), PUBLIC EMPLOYEE PERFORMANCE EVALUATION AND PUBLIC EMPLOYMENT, Title: Fire Chief.

**1:00 P.M. OPEN SESSION**

1. **CALL TO ORDER:**

Director Kaiserman called the meeting to order at 1:02 P.M

1. **ROLL CALL:**

Present: Kaiserman, Brunton, Ogan, Edmiston, Gilchrest

Absent: None

1. **PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited.

1. **APPROVE AGENDA:**

*It was moved by Director Ogan and seconded by Director Edmiston to approve the agenda as presented. The motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Ogan, Edmiston, Gilchrest

Noes: None

Absent: None

**5. CONSENT CALENDAR:**

(All items approved on a single vote except those pulled for individual

discussion and action).

1. Minutes: December 19, 2024, Board Meeting
2. Claim Payments/Deposits:

Dist. Claims: District Deposits:

$9,913.97 $80,084.29

$45,842.00 $10,145.77

$768.82 $2,831.00

$2,104.37 $5,028.00

$57,584.73

$7,869.75

$2,500.00

$14,724.54

$3,420.51

$23,934.00

$168,640.22

*It was moved by Director Edmiston and seconded by Director Ogan to approve the Consent Calendar as Presented. The motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Ogan, Edmiston, Gilchrest

Noes: None

Absent: None

1. **PUBLIC COMMENT:**

(Any person wishing to address the Board on any item that is not on the agenda may do so at this time. Public comments are limited to five minutes per person).

Todd Pennington

1. **REPORT OUT OF CLOSED SESSION:**
2. Closed session pursuant to Government Code Section 54957(b)(1), PUBLIC EMPLOYEE PERFORMANCE EVALUATION AND PUBLIC EMPLOYMENT, Title: Fire Chief.

Director Kaiserman stated they will review the Fire Chiefs contract at the next regular meeting.

**8. DEPARTMENTAL MATTERS:**

1. **Administrative –** Resolution 2025-01 – Recognition of Retirement for Engineer Todd Pennington
   * Review/Discuss/Action

*It was moved by Director Ogan and seconded by Director Edmiston to approve Resolution 2025-01 – Recognition of Retirement for Engineer Todd Pennington. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

1. **Administrative –** Administrative Support Position
   * Review/Discuss/Action

*It was moved by Director Edmiston and seconded by Director Ogan to approve the proposed job description and salary scale for the position of Administrative Support and authorize the Fire Chief to move forward with recruitment for the position. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

1. **Operational –** Station 28 – Stucco Repair
   * Review/Discuss/Action

*It was moved by Director Edmiston and seconded by Director Ogan to approve the repairs to Station 28 and authorize the Fire Chief to enter into a contract with Heath Construction for the repairs to the stucco and any additional repairs upon removing the stucco. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

**9. BOARD MATTERS:**

A. Board Member Meeting Attendance/Sign in Sheet.

Board Clerk will provide two sign in sheets; Board Directed and Self Directed. Action item will be added to the February agenda – Adding Ad-Hoc Committee – JPA.

**10. COMMITTEE REPORTS:**

**Standing Committees:**

1. **Budget and Finance (**Kaiserman, Gilchrest)

Director Kaiserman stated the Budget and Finance Committee met on January 13th. Director Kaiserman provided an overview of the meeting.

1. **Communications & Outreach** (Brunton, Gilchrest)

Discussion by all board members on Communications & Outreach.

**Ad-hoc Committees:**

1. **Facilities and Equipment** (Brunton, Edmiston)

No Report

1. **Human Resources** (Ogan, Edmiston)

Director Ogan stated they will be having discussions coming up regarding negotiations.

1. **DSP ECF Annexation Working Group** (Kaiserman, Ogan)

Director Kaiserman and Chief Cordero provided an overview on the status of the DSP ECF Annexation.

**11. CORRESPONDENCE AND COMMUNICATION:**

* Fire Engine Response Statistics.
* Medic Unit Response Statistics.
* Thank you letter from Marshall Foundation for Community Health for the Districts donation of Ride to School in a Fire Truck.

**12. FIRE CHIEF’S REPORT:**

* City of Placerville
  + The District hosted an Open House for the community at Station 25 on January 11, 2025. The event was centered around providing the community the opportunity to see their new fire engine, while meeting their local firefighters.
  + We are in the initial planning of the Annual Wildfire Preparedness public event, hosted by the Placerville Fire Safe Council. This year the event will be in April.
  + Staff is working with City staff on their special event / Main St closure process and plans.
* JPA
* Contract negotiations continue with the County, the group meets twice monthly. The concepts for portions of the contract were presented and discussed at a recent JPA Workshop, with directions provided to the Ad-Hoc group.
* Cristy Jorgensen is officially working in the capacity of the JPA Executive Director, starting on January 6, 2025.
  + District information
    - With the fires currently in the LA area, the Districts (DSP and ECF) have combined resources committed to the fires, Engine 328, Engine 372 and Chief Daniels.
    - Our engineer exam process is taking place this week. With the retirement of Engineer Pennington, the district will have one vacant position.
    - The District has 2 new employees coming online January 27th, 1 PAO and 1 FF/PM.
    - We are working on developing a new Deputy Chief job description, this will be vetted through the planning group, working group and then Boards.
    - The crews from Station 19 remain relocated to Station 23 while repairs are underway at Station 19.
    - The District will be hosting an Open House at Station 49 this Saturday for the new Engine 49, Station 28 will be the following weekend.
    - We attended the groundbreaking for the new ambulance cover at Marshall Hospital. This addition will be a great enhancement for our crews and patients protecting them from the weather.
    - I will be retaining my role as the Chair for the El Dorado County Fire Chiefs’ Association for 2025.

**13. BOARD COMMENTS:**

Brunton: No Comment

Ogan: Director Ogan stated we have had the opportunity to attend the recent open house and said it was fantastic. Director Ogan stated he is looking forward to the next ones coming up. Director Ogan stated the district has had a couple fatal fires recently. He said he could not be more impressed with our Peer Support Team and wanted to give kudos to our folks for taking care of our staff.

Kaiserman: Director Kaiserman stated he is having a hard time with completing Form 700. Board Clerk is going to reach out to Elections.

Edmiston: No Comment

Gilchrest: No Comment

**14. FUTURE AGENDA ITEMS:**

Next regularly scheduled Board Meeting, February 20, 2025.

**15. ADJOURNMENT:**  *At 2:02 P.M. it was moved by Director Edmiston and seconded by Director Ogan to adjourn; all in favor**.*