**EL DORADO COUNTY FIRE PROTECTION DISTRICT**

**BOARD MEETING**

**April 18, 2024**

12:00 P.M. Open Session

Kathleen Freeman is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/81949724803>

Meeting ID: 819 4972 4803

One tap mobile

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**Fire Chief, Tim Cordero**

**12:00 P.M. OPEN SESSION**

1. **CALL TO ORDER:**

Director Kaiserman called the meeting to order at 12:01 P.M

1. **ROLL CALL:**

Present: Kaiserman, Ogan, Brunton, Edmiston, Gilchrest

Absent: None

1. **PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited.

1. **APPROVE AGENDA:**

*It was moved by Director Gilchrest and seconded by Director Ogan to approve the agenda as presented. The motion was passed by the following vote:*

Ayes: Kaiserman, Ogan, Brunton, Edmiston, Gilchrest

Noes: None

Absent: None

**5. CONSENT CALENDAR:**

(All items approved on a single vote except those pulled for individual

discussion and action).

1. Minutes: February 22, 2024 Regular Meeting
2. CQI Coordinator SOG
3. CalCard Acknowledgement and Responsibility Form
4. Claim Payments/Deposits:

District Claims Feb 2024: District Claims March 2024:

$11,346.29 $10,455.86

$44,819.45 $2,994.59

$1,786.01 $21,270.50

$4,116.21 $3,065.77

$13,168.70 $1,672.86

$180,239.50 $10,085.72

$14,859.00 $22,955.91

$15,715.33 $2,422.20

$935.07 $450.00

$76,245.46 $632.76

$1,911.18 $9,628.00

$1,200.00 $7,438.67

$14,713.37 $15,645.28

$1,580.70 $2,702.67

$146,650.80 $44,166.62

Dist. Deposits Feb. 2024: Dist. Deposits March 2024:

$125,298.52 $9,529.06

$4,093.00 $8,323.80

$5,570.80 $7,219.73

$6,117.25 $5,028.00

$4,436.27 $8,742.10

*It was moved by Director Ogan and seconded by Director Brunton to approve the Consent Calendar as presented. The motion was passed by the following vote:*

Ayes: Kaiserman, Ogan, Brunton, Edmiston, Gilchrest

Noes: None

Absent: None

1. **PUBLIC COMMENT:**

(Any person wishing to address the Board on any item that is not on the agenda may do so at this time. Public comments are limited to five minutes per person).

No Public Comment

**7. DEPARTMENTAL MATTERS:**

1. **Administrative –** DSP ECF Mapping Project
   * Discuss and Approve

*It was moved by Director Ogan and seconded by Director Edmiston to approve the DSP ECF Annexation Mapping Project not to exceed ECF portion of 50% of $29,930.00. Motion was passed by the following vote:*

*Ayes: Kaiserman, Ogan, Brunton, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

1. **Administrative –** JPRIMA Insurance Renewal
   * Receive and File

Presentation provided by Hilary Erickson of ISU Atwood Insurance Company regarding changes to the policy.

1. **Operational –** Surplus of Type 1 Engine
   * Review and Approve

*It was moved by Director Ogan and seconded by Director Brunton to approve the surplus of the 2002 HME Type 1 Engine, 05ECF25. Motion was passed by the following vote:*

*Ayes: Kaiserman, Ogan, Brunton, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

1. **Operational –** Restructuring of Firefighter Probation
   * Review and Approve

Public Comment:

Chief Matt Gallagher

*It was moved by Director Brunton and seconded by Director Gilchrest to approve the Restructuring of Firefighter Probation as presented. Motion was passed by the following vote:*

*Ayes: Kaiserman, Ogan, Brunton, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

1. **Administrative –** FY 2023/2024 Budget Amendment
   * Review and Approve

*It was moved by Director Ogan and seconded by Director Edmiston to approve 2023/2024 Budget Amendment. Motion was passed by the following vote:*

*Ayes: Kaiserman, Ogan, Brunton, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

1. **Administrative –** Paramedic Tuition Reimbursement
   * Review and Approve

*It was moved by Director Edmiston and seconded by Director Gilchrest to approve Paramedic Tuition Reimbursement. Motion was passed by the following vote:*

*Ayes: Kaiserman, Ogan, Brunton, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

1. **BOARD MATTERS:**
2. Board Election
   * Discussion

**9. COMMITTEE REPORTS:**

**Standing Committees:**

1. **Budget and Finance (**Kaiserman, Gilchrest)

Director Kaiserman provided an overview of the Budget and Finance Committee meeting that took place on April 16, 2024.

1. **Communications & Outreach** (Brunton, Gilchrest)

Director Gilchrest stated the Communication & Outreach Committee did not meet this month.

**Ad-hoc Committees:**

1. **Facilities and Equipment** (Brunton, Edmiston)

Chief Lohan provided an update on the new apparatus.

1. **Human Resources** (Ogan, Edmiston)

No Report

1. **DSP ECF Annexation Working Group** (Kaiserman, Ogan)

Chief Cordero and Director Kaiserman provided an update on the DSP ECF Annexation.

**10. CORRESPONDENCE AND COMMUNICATION:**

* Fire Engine Response Statistics.
* Medic Unit Response Statistics.

**11. FIRE CHIEF’S REPORT:**

City of Placerville

* + The Placerville Fire Safe Council, Wildfire Safety Event was on March 23rd. The event was well attended by the public – despite less that optimal weather conditions. Thank you to Diamond Fire, Tribal Fire, Cal Fire, El Dorado Hills Fire, USFS and all the personnel who came out to participate in the event.

JPA

* We have begun the contract negotiations with the County for our JPA contract with expires on June 30, 2025. Meetings are scheduled twice a month as we work through the process.
* The JPA Finance Committee has been working on the preliminary budget, which should be presented to the JPA Board in the near future.

District information

* + - The District has implemented our new EAP program with Concern. All of our personnel have completed the on-boarding training for the program. We also had Retired Engineer Campbell teach a peer support class for our current members and new peer support members. The addition of our new EAP Program, Peer Support members and agreement with the Sierra Chaplaincy are valuable resources to our members.
    - We worked with the family of Retired Captain John Beaver for his Celebration of Life on April 4th. The family was very appreciative of the fire personnel, active and retired, that came out to show their respect for Captain Beaver.
    - Crews are busy with several training annual training requirements. We completed our annual swim testing, water tender operations are taking place this week and RT-130 drills are next week. Big thank you to Chief McVay and his training cadres for putting these trainings together.
    - We completed a joint firefighter hiring process with Diamond Springs Fire. Diamond is hiring 1 firefighter, County Fire has made offers to 2 firefighters.
    - We have a joint Captain’s test scheduled. This will be a combined list of candidates between Diamond Springs and County Fire, with a similar Division Chief test later this year.
    - The Fire Prevention Bureau has moved to Station 49. Messaging was completed over the months leading up to the move for public awareness. We also have information at Station 21 for anyone who does come into the station for prevention. The transition is going well.
    - Chief Williams is working on a renewal for our BLM Contract with Station 27, Gold Hill. Chief Williams is also engaged with JS West, Mel’s Diner and 49er Dry Cleaners to move our propane contract to JS West for Station 25.
    - Staff is monitoring the call volume and response statistics of Medic 28 with the recent changes in medic unit locations.

**12. BOARD COMMENTS:**

Brunton: No Comment

Ogan: Director Ogan stated he had the opportunity to attend the recent Peer Support Course. He stated it was really good to see the program back up and running. Director Ogan attended as a member of the Chaplaincy.

Kaiserman: No Comment

Edmiston: No Comment

Gilchrest: Director Gilchrest stated he was able to attend the Memorial Service for Retired Captain John Beaver. Director Gilchrest stated he would like to mention to the board that it might be nice to have lapel pins to wear to more formal events to identify themselves. Director Gilchrest stated the Cameron Park Ad-Hok Committee is trying to have communication with the Board of Supervisors on how they can assist. Director Gilchrest stated he was approached by the Fire Safe Council to see if he could facilitate a presentation from Captain Preston and his arson dog at the next meeting held at the Diamond Springs/ El Dorado Firefighters Memorial Hall.

**13. FUTURE AGENDA ITEMS:**

Next regularly scheduled Board Meeting, May 16, 2024.

**14. ADJOURNMENT:**  *At 1:46 P.M. it was moved by Director Brunton and seconded by Director Ogan to adjourn; all in favor**.*