**EL DORADO COUNTY FIRE PROTECTION DISTRICT**

**BOARD MEETING**

**November 21, 2024**

12:00 Closed Session

1:00 P.M. Open Session

Join Zoom Meeting

<https://us02web.zoom.us/j/86801819504>

Meeting ID: 868 0181 9504

One tap mobile

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**Fire Chief, Tim Cordero**

**12:00 P.M. OPEN SESSION**

**PUBLIC COMMENT:**

Any person wishing to address the Board on any item on the closed session portion of the agenda may do so at this time.

**12:05 P.M. CLOSED SESSION**

1. Public Employee Discipline/Dismissal/Release
2. Conference With Labor Negotiators

Agency Designated Representative: Fire Chief

El Dorado County Fire Profession Firefighters Association – Local 3556

**1:00 P.M. OPEN SESSION**

1. **CALL TO ORDER:**

Director Brunton called the meeting to order at 1:12 P.M

1. **ROLL CALL:**

Present: Kaiserman, Brunton, Ogan, Edmiston, Gilchrest

Absent: None

1. **PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited.

1. **APPROVE AGENDA:**

*It was moved by Director Gilchrest and seconded by Director Edmiston to approve the agenda as presented. The motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Ogan, Edmiston, Gilchrest

Noes: None

Absent: None

**5. CONSENT CALENDAR:**

(All items approved on a single vote except those pulled for individual

discussion and action).

1. Minutes: October 23, 2024 Special Board Meeting
2. Minutes: October 23, 2024 Joint Board Meeting
3. Director Gilchrest Reimbursement Request
4. Claim Payments/Deposits:

Dist. Claims: District Deposits:

$336.45 $7,144.44

$65,214.64 $5,460.53

$3,038.00 $5,028.00

$12,299.65 $7.458.02

$83.10 $1,411.00

$1,497.46 $10,042.63

$31,103.68 $102,056.24

$1,379.22 $6,418.56

$5,675.12

$2,100.00

$21,446.37

$3,591.75

$27,710.18

$11,355.76

$114,920.45

$26,908.74

$237,165.75

$159,049.73

*It was moved by Director Edmiston and seconded by Director Ogan to approve the Consent Calendar as Presented. The motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Ogan, Edmiston, Gilchrest

Noes: None

Absent: None

1. **PUBLIC COMMENT:**

(Any person wishing to address the Board on any item that is not on the agenda may do so at this time. Public comments are limited to five minutes per person).

No Public Comment

1. **REPORT OUT OF CLOSED SESSION:**
2. Public Employee Discipline/Dismissal/Release
3. Conference With Labor Negotiators

Agency Designated Representative: Fire Chief

El Dorado County Professional Firefighters Association Local 3556

Director Brunton stated there was no action take

**8. DEPARTMENTAL MATTERS:**

1. **Administrative –** First Reading – Ordinance 2024-01, Levy of a Special Tax Within Community Facilities District No. 1 (Unincorporated Territory)
   * Review

No Action Taken

1. **Operational –**  DSP ECF Equipment Purchase Agreement
   * Review/Discuss/Action

*It was moved by Director Ogan and seconded by Director Edmiston to approve the agreement as presented and authorize the Fire Chief to enter into the agreement with Diamond Springs- El Dorado Fire. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

1. **Administrative –** Station 27 BLM Lease Agreement
   * Review/Discuss/Action

*It was moved by Director Gilchrest and seconded by Director Ogan to authorize the Fire Chief to enter into this lease agreement for Station 27 with BLM. The Board approves the segregation of funds generated from both Station 27 and Station 16. Funds generated will be carried over from FY to FY. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

1. **Operational –**  Apparatus Surplus
   * Review/Discuss/Action

*It was moved by Director Edmiston and seconded by Director Ogan to approve the surplus of our 2002 HME Weststates Type 1 engine, 05ECF32. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

1. **Administrative –**  FY 2024-2025 ECF JPA Final Budget
   * Review/Discuss/Action

*It was moved by Director Gilchrest and seconded by Director Edmiston to approve FY 2024-2025 ECF JPA Final Budget. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

**9. BOARD MATTERS:**

**10. COMMITTEE REPORTS:**

**Standing Committees:**

1. **Budget and Finance (**Kaiserman, Gilchrest)

No Report

1. **Communications & Outreach** (Brunton, Gilchrest)

Director Gilchrest provided an overview of the Communications & Outreach meeting that took place on November 15, 2024

**Ad-hoc Committees:**

1. **Facilities and Equipment** (Brunton, Edmiston)

No Report

1. **Human Resources** (Ogan, Edmiston)

No Report

1. **DSP ECF Annexation Working Group** (Kaiserman, Ogan)

Chief Cordero stated the last meeting was canceled. The next meeting will take place on December 12, 2024.

**11. CORRESPONDENCE AND COMMUNICATION:**

* Fire Engine Response Statistics.
* Medic Unit Response Statistics.
* Thank you letter from Lyons Club for the Districts participation in their 100-Year Anniversary Event.

**12. FIRE CHIEF’S REPORT:**

* City of Placerville
  + Staff completed a walk thru at 681 Main St., along with City Staff for a potential site of the Public Safety Building. There are some possibilities with this location, with several items to look into. Staff is continuing to research this option.
  + Staff attended the retirement dinner for Pierre Rivas, Department Head of Development Services
  + County Fire will be participating in the Annual Christmas Parade, December 8th, our Honor Guard, Antique Fire Engines and new Truck 28 will be in the parade.
* JPA
  + Contract negotiations continue with the County, the group meets twice monthly.
  + The JPA has created an Ad-Hoc Committee to evaluate options for the replacement of the Executive Director Position. The Ad Hoc will be making recommendation(s) to the JPA Board on December 18th.
* District information
  + County Fire had several members attend the OES West Slope EOC Drill on October 24th, this was a great multi-agency drill/training.
  + Our crews have completed the factory provided training on Truck 28. The Truck and Engines are still being outfitted before going in service.
  + The Fire Prevention Specialist position is currently being flown internally; this position will back fill the promotion of Captain Shepard to the Division Chief – Fire Marshal with Chief Stirling’s retirement.
  + The County Fire Chiefs are working on obtaining Active Shooter PPE via Homeland Security Grant funding. County Chiefs is also working on a potential equipment donation from Placerville Police Department.
  + We have several members that have completed their Probationary Requirements, PAO’s Alexander Prince and Andrew Pryor. Firefighter Paramedic Zach Morrow has successfully completed his 12-month requirements, the date is November 27th.
  + The County is providing a meeting with County agencies to discuss auditor and payroll processes. Staff will be in attendance.
  + The Marshall Foundation for Community Health held their 50th Anniversary Gala on November 16th, raising funds for the Marshall Hospital Cardiac unit. The district donated a “Take your kid to school in a fire engine” for the auction. The bidding went very good for our item, we ended up offering 2 opportunities, both went for $2,200.00 each.
  + I will be out of town from November 29th through December 9th, Chief Gallagher will have the district coverage in my absence.

**13. BOARD COMMENTS:**

Brunton: No Comment

Ogan: No Comment

Kaiserman: No Comment

Edmiston: No Comment

Gilchrest: No Comment

**14. FUTURE AGENDA ITEMS:**

Next regularly scheduled Board Meeting, December 19, 2024.

**15. ADJOURNMENT:**  *At 2:14 P.M. it was moved by Director Brunton and seconded by Director Ogan to adjourn; all in favor**.*