**EL DORADO COUNTY FIRE PROTECTION DISTRICT**

 **BOARD MEETING**

**December 19, 2024**

12:00 Closed Session

1:00 P.M. Open Session

Join Zoom Meeting

<https://us02web.zoom.us/j/82558065425>

Meeting ID: 825 5806 5425

One tap mobile

1(669)900-9128

**Fire Chief, Tim Cordero**

**12:00 P.M. OATH OF OFFICE**

* Mark Brunton
* Paul Gilchrest
* Jim Edmiston

**12:00 P.M. OPEN SESSION**

**PUBLIC COMMENT:**

Any person wishing to address the Board on any item on the closed session portion of the agenda may do so at this time.

**12:05 P.M. CLOSED SESSION**

1. Conference With Labor Negotiators

Agency Designated Representative: Fire Chief

El Dorado County Fire Profession Firefighters Association – Local 3556

Non-Safety Employees Association

**1:00 P.M. OPEN SESSION**

1. **CALL TO ORDER:**

Director Kaiserman called the meeting to order at 1:07 P.M

1. **ROLL CALL:**

 Present: Kaiserman, Brunton, Ogan, Edmiston, Gilchrest

 Absent: None

1. **PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited.

1. **APPROVE AGENDA:**

*It was moved by Director Edmiston and seconded by Director Ogan to approve the agenda as presented. The motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Ogan, Edmiston, Gilchrest

Noes: None

Absent: None

 **5. CONSENT CALENDAR:**

 (All items approved on a single vote except those pulled for individual

 discussion and action).

1. Minutes: November 21, 2024 Board Meeting
2. Minutes: November 21, 2024 Joint Board Meeting
3. Claim Payments/Deposits:

Dist. Claims: District Deposits:

$11,310.00 $10,393.396

$1,075.64 $6,152.06

$10,883.86 $5,028.00

$295.80 $34,211.52

$890.00

$5,304.50

$15,196.26

 $75,389.07

 $13,273.65

$15,236.13

$142,233.44

*It was moved by Director Gilchrest and seconded by Director Edmiston to approve the Consent Calendar as Presented. The motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Ogan, Edmiston, Gilchrest

Noes: None

Absent: None

1. **PUBLIC COMMENT:**

(Any person wishing to address the Board on any item that is not on the agenda may do so at this time. Public comments are limited to five minutes per person).

Barbara Rogers

Sid Bassett

1. **REPORT OUT OF CLOSED SESSION:**
2. Conference With Labor Negotiators

Agency Designated Representative: Fire Chief

El Dorado County Professional Firefighters Association Local 3556

Non-Safety Employees Association

*It was moved by Director Ogan and seconded by Director Edmiston to approve and ratify the El Dorado County Professional Firefighters Association Local 3556 Memorandum of Understanding as presented. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

*It was moved by Director Edmiston and seconded by Director Ogan to approve and ratify the El Dorado County Non-Safety Employees Association Memorandum of Understanding as presented. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

**8. DEPARTMENTAL MATTERS:**

1. **Administrative –** Second Reading – Ordinance 2024-01, Levy of a Special Tax Within Community Facilities District No. 1 (Unincorporated Territory)
	* Review/Discuss/Action

*It was moved by Director Ogan and seconded by Director Gilchrest to approve Ordinance 2024-01, Levy of a Special Tax Within Community Facilities District No. 1 (Unincorporated Territory). Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

1. **Operational –**  Apparatus Surplus
	* Review/Discuss/Action

*It was moved by Director Edmiston and seconded by Director Ogan to declare the 1963 Crown Fire Truck as surplus, allowing staff to remove it from our current fleet. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

1. **Operational –** Apparatus Sale
	* Review/Discuss/Action

*It was moved by Director Edmiston and seconded by Director Ogan to approve the surplus and sale of the 1963 Crown Model CP100-54 SN F1340 in the amount of $500 to John Schwartzler. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

1. **Administrative –**  Cameron Park CSD Request
	* Review/Discuss/Action

*It was moved by Director Edmiston and seconded by Director Ogan to approve the draft response as presented for the Cameron Park CSD Request. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

**9. BOARD MATTERS:**

 A. Board Elections

* Chair

*It was moved by Director Ogan and seconded by Director Edmiston to nominate Director Mickey Kaiserman as Board Chairman. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

* Vice Chare

*It was moved by Director Edmiston and seconded by Director Ogan to nominate Director Mark Brunton as Board Vice Chairman. Motion was passed by the following vote:*

Ayes: *Kaiserman, Brunton, Ogan, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: None*

 B. Board Committee Assignments

 No committee assignments were changed.

**10. COMMITTEE REPORTS:**

**Standing Committees:**

1. **Budget and Finance (**Kaiserman, Gilchrest)

No Report

1. **Communications & Outreach** (Brunton, Gilchrest)

Director Gilchrest provided an overview of the Communications & Outreach meeting that took place on November 15, 2024

**Ad-hoc Committees:**

1. **Facilities and Equipment** (Brunton, Edmiston)

No Report

1. **Human Resources** (Ogan, Edmiston)

No Report

1. **DSP ECF Annexation Working Group** (Kaiserman, Ogan)

Chief Cordero provided an overview on the status of the DSP ECF Annexation.

**11. CORRESPONDENCE AND COMMUNICATION:**

* Fire Engine Response Statistics.
* Medic Unit Response Statistics.

**12. FIRE CHIEF’S REPORT:**

* City of Placerville
	+ We participated in the Annual tree lighting event, the 1929 American La France was a static display. We also had a great turnout for the annual Christmas Parade, with our Honor Guard, parade rigs and the new Truck 28.
	+ Staff is currently working with the City on a process change for notification on new businesses for life / safety fire inspections.
* JPA
	+ Contract negotiations continue with the County, the group meets twice monthly.
	+ The JPA has created an Ad-Hoc Committee to evaluate options for the replacement of the Executive Director Position. The Ad Hoc will be making recommendation(s) to the JPA Board on December 18th.
* District information
	+ The new apparatus is currently going into service. Engine 25 is in service; the others are shortly behind.
	+ We had an internal water leak at Station 19, resulting in damage to the bathroom, dorm room and kitchen area. Chief Williams is working with the insurance company for mitigation. We may need to temporarily relocate the crews during the repairs, plans are being worked on if that needs to take place. The crews from Station 19 will be temporarily relocated to Station 23 during these repairs. Chief Williams will be scheduling a meeting with the facilities committee after the new year to discuss options for the repairs that may include some remodel opportunities
	+ Chief Stirling has officially retired, Chief Shepard has taken over the Fire Marshal duties as of December 13th. Captain Duncan has been reassigned to Fire Prevention as the Captain Specialist.
	+ Our new payroll software, UKG Ready, has been live for the last couple of pay periods. We are still meeting weekly with UKG for any items that arise, the weekly meetings will end in the next couple weeks. The HR functions of the program are also nearing completion. A big thank you to Laura Land and Captain Andreis, working through the implementation of the program has been a significant task.
	+ The Union Holiday Dinner was held on December 13th, great turn out by ECF and DSP members. A huge thank you to Duncan Silva, Wyatt Bartsch and the Local for hosting this event.

 **13. BOARD COMMENTS:**

Brunton: No Comment

 Ogan: Director Ogan wanted to thank Local 3556 for the invitation to the holiday dinner. Director Ogan also stated he was asked to relay a huge thank you to the crews that responded to an accident on Pleasant Valley Road. He stated the family of the injured are very thankful for their response and care.

Kaiserman: No Comment

Edmiston: No Comment

Gilchrest: Director Gilchrest wanted to thank Local 3556 for the invitation to the holiday party. Director Gilchrest stated he has been elected as a Director with the El Dorado County Tax Payers Association for the next 2 years.

**14. FUTURE AGENDA ITEMS:**

Next regularly scheduled Board Meeting, November 21, 2024.

**15. ADJOURNMENT:**  *At 2:18 P.M. it was moved by Director Edmiston and seconded by Director Ogan to adjourn; all in favor**.*