

# Fire Drill Record

Year: \_\_\_\_\_

**DATE:            TIME:            ELAPSED TIME:            SIGNED:** \_\_\_\_\_

January  
Comments: \_\_\_\_\_

February  
Comments: \_\_\_\_\_

March  
Comments: \_\_\_\_\_

April  
Comments: \_\_\_\_\_

May  
Comments: \_\_\_\_\_

June  
Comments: \_\_\_\_\_

July  
Comments: \_\_\_\_\_

August  
Comments: \_\_\_\_\_

September  
Comments: \_\_\_\_\_

October  
Comments: \_\_\_\_\_

November  
Comments: \_\_\_\_\_

Fire drills shall include the complete evacuation of all persons, as outlined in the emergency plan, under varying times and conditions to simulate fire or other emergency conditions. A safe and orderly evacuation of the building shall have priority over the speed of evacuation.

## EVACUATION PLAN