**EL DORADO COUNTY FIRE PROTECTION DISTRICT**

**BOARD MEETING**

**January 18, 2024**

12:00 Closed Session

1:00 P.M. Open Session

Join Zoom Meeting

<https://us02web.zoom.us/j/81673444616>

Meeting ID: 816 7344 4616

One tap mobile

1(669)444-9171

**Fire Chief, Tim Cordero**

**12:00 P.M. OPEN SESSION**

**PUBLIC COMMENT:**

Any person wishing to address the Board on any item on the closed session portion of the agenda may do so at this time.

**12:05 P.M. CLOSED SESSION**

1. Conference With Labor Negotiators

Agency Designated Representative: Fire Chief

Employee Organization: Local 3556

**1:00 P.M. OPEN SESSION**

1. **CALL TO ORDER:**

Director Kaiserman called the meeting to order at 1:01 P.M

1. **ROLL CALL:**

Present: Kaiserman, Brunton, Ogan, Edmiston

Absent: Gilchrest

1. **PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited.

1. **APPROVE AGENDA:**

*It was moved by Director Edmiston and seconded by Director Brunton to approve the agenda as amended. The motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Ogan, Edmiston

Noes: None

Absent: Gilchrest

1. **PUBLIC COMMENT:**

(Any person wishing to address the Board on any item that is not on the agenda may do so at this time. Public comments are limited to five minutes per person).

No Public Comment

1. **REPORT OF ACTION TAKEN IN CLOSED SESSION;**
2. Conference With Labor Negotiations

Agency Designated Representative: Fire Chief

Employee Organization: Local 3556, IAFF

*It was moved by Director Ogan and seconded by Director Edmiston to approve the Memorandum of Understanding with the El Dorado County Professional Firefighters Association – Local 3556. The motion was passed by the following vote:*

*Ayes: Kaiserman, Brunton, Edmiston, Ogan*

*Noes: None*

*Abstain: None*

*Absent: Gilchrest*

*It was moved by Director Edmiston and seconded by Director Brunton to approve the Letter of Understanding between the El Dorado County Fire Protection District and the El Dorado County Professional Firefighters Association – Local 3556. The motion was passed by the following vote:*

*Ayes: Kaiserman, Brunton, Edmiston, Ogan*

*Noes: None*

*Abstain: None*

*Absent: Gilchrest*

**7. CONSENT CALENDAR:**

(All items approved on a single vote except those pulled for individual

discussion and action).

1. Minutes: November 16, 2023
2. Standard Operating Guideline – Article 2 Section 35
3. Paramedic Field Internship Agreement
4. Reimbursement for Concrete Work
5. Claim Payments/Deposits:

District Claims Nov.23: District Deposits Dec.23: Dist. Deposit Nov.23: Dist. Deposit Dec.23:

$1,000.00 $1,095.00 $3,893.31 $1,826.66

$29,306.25 $11,606.68 $2,948.11 $54,860.78

$1,048.68 $2,517.96 $533.00 $2,361.68

$2,140.68 $19,064.64 $4,359.53 $2,064.97

$64,829.12 $3,488.50 $4,005.44 $2,490.90

$75,945.93 $5,150.00 $1,290.45 $72,244.18

$1,450.00 $16,291.20 $2,282.90 $996.36

$11,455.00 $1,158.17 $2,505.90 $3,083.17

$13,685.00 $909.00 $3,757.01 $1,415.29

$5,225.00 $34,971.60 $2,241.81 $5,028.00

$38,125.99 $7,012.50 $5,028.00 $1,219.39

$7,435.00 $16,013.54 $8,646.50 $2,894.99

$20,815.00 $57,094.86 $2,490.90

$3,653.14 $491.00

$55,261.97 $3,616.08

$23,896.88

*It was moved by Director Brunton and seconded by Director Ogan to approve the Consent Calendar as presented. The motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Ogan, Edmiston

Noes: None

Absent: Gilchrest

**8. BADGE PINNING:**

* Firefighter Paramedic Patrick Mastro

1. **DEPARTMENTAL MATTERS:**
2. **Administrative –** Employee Recognition
   * Captain Jason Lindberg
   * Engineer Justin Bautista
   * Engineer James Chilcott
   * Firefighter/Paramedic Nick Thomas
3. **Administrative –** FY 2023/2024 JPA Final Budget
   * Discuss and Approve

*It was moved by Director Ogan and seconded by Director Edmiston to approve FY 2023/2024 JPA Final Budget. Motion was passed by the following vote:*

*Ayes: Kaiserman, Brunton, Ogan, Edmiston*

*Noes: None*

*Abstain: None*

*Absent: Gilchrest*

1. **Administrative -**  Public Safety Building
   * Land Acquisition Funds -Agreement with the City of Placerville
     + 1. Review and Approve

*It was moved by Director Edmiston and seconded by Director Brunton to approve the draft contract between El Dorado County Fire Protection District and the City of Placerville regarding the fund placement for the land acquisition funds. Motion was passed by the following vote:*

*Ayes: Kaiserman, Brunton, Ogan, Edmiston*

*Noes: None*

*Abstain: None*

*Absent: Gilchrest*

1. **BOARD MATTERS:**
2. Board Elections
   * Chair
   * Vice Chair

*It was moved by Director Ogan and seconded by Director Edmiston to nominate Director Kaiserman as the Chair of the Board. The motion was passed by the following vote:*

*Ayes: Kaiserman, Brunton, Edmiston, Ogan*

*Noes: None*

*Abstain: None*

*Absent: Gilchrest*

*It was moved by Director Ogan and seconded by Director Edmiston to have nominate Director Brunton as Vice Chair of the Board. The motion was passed by the following vote:*

*Ayes: Kaiserman, Edmiston, Ogan, Brunton*

*Noes: None*

*Abstain: None*

*Absent: Gilchrest*

1. Board Committee Assignments

Standing Committees:

* + Strategic Planning - Remove from agenda
  + Budget and Finance (Kaiserman, Gilchrest)
  + Communications and Outreach (Brunton, Gilchrest)

Ad-Hoc Committees

* Facilities & Equipment (Brunton, Edmiston)
* Human Resources (Ogan, Edmiston)
* DSP ECF Annexation Working Group (Kaiserman, Ogan)

1. Board Training:
   * Ethics
   * Sexual Harassment
2. Board of Directors Form 700
3. Cameron Park CSD
   * Update/Discussion

Update was provided on 2x2 meetings and general discussion on this item.

**11. COMMITTEE REPORTS:**

**Standing Committees:**

1. **Budget and Finance (**Kaiserman, Gilchrest)

Director Kaiserman provided an overview of the Budget and Finance Committee meeting that took place on January 16, 2024

1. **Communications & Outreach** (Brunton, Gilchrest)

No Report.

**Ad-hoc Committees:**

1. **Facilities and Equipment** (Brunton, Kaiserman)

No Report.

1. **Human Resources** (Ogan, Vacant)

Report provided under Report of Action Taken in Closed Session.

1. **DSP ECF Annexation Working Group** (Kaiserman, Ogan)

Director Kaiserman provided an overview on the recent DSP ECF Annexation Working Group meeting.

**12. CORRESPONDENCE AND COMMUNICATION:**

* Fire Engine Response Statistics.
* Medic Unit Response Statistics.
* Card to Chief Cordero from Tosh, Magnum, Remi and Cadee
* Donation from Carolyn Ballen

**13. FIRE CHIEF’S REPORT:**

* City of Placerville
  + We are continuing to work with City staff on potential land acquisition for the PSB. The District has received the initial funding for the land acquisition. We are continuing to work with a potential investor / developer for the project.
  + We are working with the City and Placerville FSC on their annual Fire Safety Event in March 2024, ECF is one of the sponsoring agencies.
  + The Fire Prevention Bureau is monitoring several potential developments within the City that would enter into the CFD within the City.
* JPA
  + The JPA Director has hired an admin assistant position. The JPA Board will consider the addition of an EMS Supervisor / Operations position at our next JPA Board meeting on January 23rd.
  + The County provided direction to County staff to begin working on the upcoming contract with the JPA. This will also be a discussion for the JPA Board.
* District information
  + The annual Christmas Parade in Placerville was very successful and well attended. We had a good showing of both County Fire and Diamond Springs personnel at the event. We also provided the opportunity for Senator Alvarado-Gil and Supervisor Turnboo to ride on our engines.
  + The District received a donation 0f $300 from a constituent within the community. We are purchasing some additional PT equipment for our personnel to assist in their physical fitness.
  + Annual Live Fire Drills will be taking place at Station 23 on February 5, 7 & 9.
  + The PAO bridge to firefighter program is going well. Our fire personnel are investing a significant amount of time into the training of these personnel.
  + The Captains meetings were all completed in December, Chief Gallagher and I were able to meet with all three shifts, providing a good forum for discussions and information sharing.
  + We are continuing to work with Cameron Park CSD, recently completing the 2x2 interviews with Board members and AP Triton. Staff is continuing to meet with the CSD and provide them any requested information as to the service(s) provided by County Fire.
  + Staff is compiling the final closeout items for the Station 17 project for Development Impact Fees. We are also putting together our request from DIF for a portion of the new engines and required equipment.
  + Annual Station bidding was completed with bid movement taking place on January 13th.

**14. BOARD COMMENTS:**

Brunton: Director Brunton stated he is going to meet with Supervisor Turnboo on January 26th. Director Ogan is going to join him.

Ogan: Director Ogan encouraged the Board to continue to meet with the Board of Supervisors. Director Ogan stated he agrees with the Chief on the energy of our staff in training the new PAO’s for the bridge program. He was able to witness it firsthand and was very impressed.

Kaiserman: No Comment

Edmiston: Director Edmiston stated the District has a lot going on right now and he wanted to thank the Chief and his staff as well as the Union. He stated it is all very positive, and he is very thankful for everyone’s efforts.

Gilchrest: Absent

**15. FUTURE AGENDA ITEMS:**

Next regularly scheduled Board Meeting, February 15, 2024.

**16. ADJOURNMENT:**  *At 2:20 P.M. it was moved by Director Ogan and seconded by Director Edmiston to adjourn; all in favor**.*